

FULL PLANNING

Creation of wedding planning timeline/schedule + wedding checklist
Creation and tracking of estimated/actual budget
Creation of 2-3 vision boards to choose from showcasing the style/tone for the wedding
Establishing priorities, developing an estimated budget and budget tracker
Outsourcing/negotiating ceremony + reception venue (up to 3 different site visits)
Development of inclement weather plan
Recommend, negotiate & book other vendors: photo/video, flowers, decor & rentals, entertainment, transportation etc
Unlimited correspondence between vendors
Contract reviewing + vendor management (including COVID clauses)
Discuss your vision and curate a design scheme
Coordinating out of town guest accommodations + child care
Provide marriage license info
Unlimited general advice and consultation via email/Whatsapp
Up to 2 monthly meetings via zoom or phone conference
Creation of multiple draft ceremony + reception layouts + floor plans
Create draft schedule for the day of the wedding 6 weeks in advance
Finalize day of itinerary 3 week before the wedding
Email final itinerary to all relevant vendors and discuss
Facilitating the ceremony rehearsal
Logistics meeting with venue staff on the day of the wedding

The Full Planning Package also includes all of the listed services for the Month/Day of Coordination (please read the last page)

PRICE \$6200

Additional assistants are may be required based on the logistics and intricacy of set up. \$100 per hour per assistant.